

Carbon Reduction Plan

Supplier name: **City Facilities Management Holdings (UK and Europe) Ltd**

Publication date: 01/05/22

Commitment to achieving Net Zero

City Facilities Management Holdings (UK and Europe) Ltd is committed to achieving Net Zero emissions by 2040 or earlier.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2019	
Additional Details relating to the Baseline Emissions calculations.	
<p><i>City established our baseline measurement for 2019 with the support of independent specialist consultants. This baseline measurement incorporates 100% of scope 1 and scope 2 emissions. Whilst the baseline measurement for 2019 covers a subset of scope 3 categories including Grey Fleet emissions, Business travel including hotel stays, Water and Waste (premises and project). there have been workstreams implemented to calculate and analyse full scope 3 emissions, particularly around our supply chain, going forward. 2019 was City's first year of carbon reporting to coincide with baseline calculation.</i></p>	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	10,126
Scope 2	792
Scope 3 (Included Sources)	2,383
Total Emissions	13,301

Current Emissions Reporting

Reporting Year: 2021	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	9,808
Scope 2	330
Scope 3 (Included Sources)	1,252
Total Emissions	11,390

Emissions reduction targets

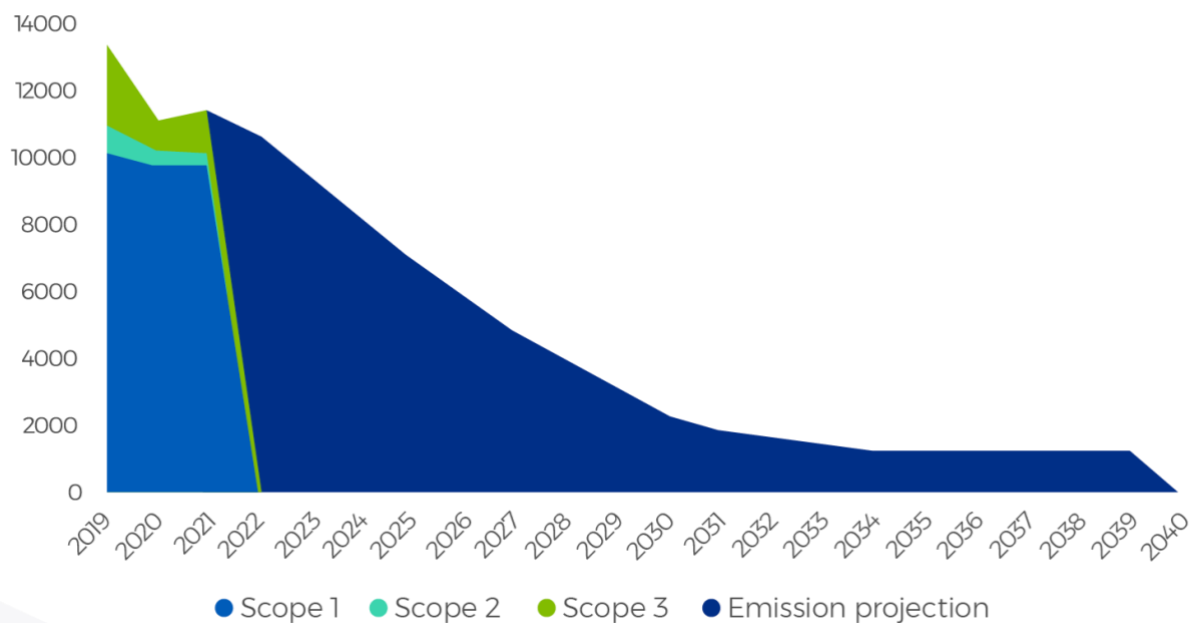
In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We will reduce our Scope 1, 2 and already included sources of Scope 3 total carbon emissions by 45% by 2025 from our baseline year, and therefore, we project that carbon emissions will decrease to 7,289 tCO₂e. We have committed to the Science Based Targets.

During 2022 we will report on further scope 3 categories not previously accounted for or reported. This will include upstream transportation of goods and services within our supply chain and employee commuting. Therefore we do predict that this will result in an increase in our scope 3 emissions due to reporting of additional scope 3 categories compared with previous years. When we determine the impact of the inclusion of these further categories this may result in a reset of the baseline of our emissions, whilst our overall targets for Net Zero will not change.

Overall projected reduction target, by year, is demonstrated in the graph below:

City Facilities Management - Carbon emissions by scope



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2019 baseline. As at 31 December 2021, the carbon emission reduction achieved by these schemes equate to 1,911 tCO₂e, a 14% reduction against the 2019 baseline. The measures will be in effect when performing the contract.

- The installation of electrical sub-metering in our head office
- ISO 14001 ongoing certification
- Restricting business travel
- The purchasing of electricity from renewal sources for our head office premises

Despite an increase in business travel from 2020 to 2021 following previously suppressed emissions due to COVID-19 restrictions, and despite the introduction of Edendale Group Ltd into City Facilities Management Holdings Limited, our carbon emissions have continued to decrease and remain in line with our targets.

We are working to develop and implement further measures, such as:

- Implement our formal Green Fleet Strategy to transition all company cars to plug-in hybrid by 2025 with full electrification of van and company car fleet by phasing out petrol and diesel vehicles by 2030
- Electrification of office based heating and hot water systems through formal gas asset replacement program
- Further target investment in energy-saving measures, such as passive-infra red lighting sensors, LED lighting and other improvements to our Building Energy Management System
- Sign up to the RE100 initiative and commit to switching to 100% renewable electricity by 2025 for all our properties
- Review our data collection, measurement, analysis and reporting mechanisms, around our supply chain and other scope 3 emissions
- Fully utilise our SBTi commitment to influence for better carbon management policies and processes, including policy on business travel
- Further green fleet strategy related activities, including roll out of driver training programme to inform on the carbon impact of driving behaviours and in-cab technologies to support behavioural change
- Opportunities for alternative working arrangements, supporting the consolidation and reduction of leased properties
- Review and investment in other specific Net Zero management initiatives which will further reduce operational-related emission burden, such as paperless technologies, and new conference/meeting management initiatives.
- Targeted awareness campaign to share information on less carbon intensive activities for colleagues, including benefits of Cycle to Work scheme

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁷ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁸.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁹.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

A handwritten signature in black ink that reads 'Wendy Holden'.

Director for Environment, Social Value and Governance

Date: 28/04/22